

Grounds of Being Catering

Thank you for using Grounds of Being for your coffee, beverage and snack catering needs! We are proud to provide service to the University of Chicago community. **Please note that we require 48 hours lead time for all full-service catering orders, no exceptions.** Certain orders may be declined for logistical reasons (i.e., orders not on campus, orders that conflict with already-scheduled orders). Please contact us at groundsofbeing@gmail.com or (773) 834-9052 with any questions. This order form may be submitted in person or via e-mail.

CUSTOMER INFORMATION

Event Date:	Contact Name:
Event Location:	Contact Email:
Drop-Off Time: Pick-Up Time:	Contact Phone #:
Number of Guests:	Bill to:

<i>For Internal Use Only</i>	ORDER DELIVERED []	ORDER PICKED UP []
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COFFEE AND TEA SERVICE

Coffee and tea by the carafe. Carafes serve 10-12 people (8 oz. servings). Each carafe ordered includes 16 oz. of creamer of your choice. Coffee varieties vary by season.

Type of Carafe	Price	Quantity	Total Billed <i>(completed by staff)</i>
Light Roast Coffee	\$20		
Medium Roast Coffee	\$20		
Dark Roast Coffee	\$20		
Decaffeinated Coffee	\$20		
Hot Water (for tea)	No Cost		
Milk	\$3 (for additional carafes)	½ & ½ [] Whole [] Skim [] Soy []	

Tea Bags

Available varieties may vary; substitutions made as necessary. Return unopened bags at no charge.

Price	Quantity (by variety)	Total Returned	Total Billed <i>(completed by staff)</i>
\$1/ea	Assorted [] English Breakfast []		
	Earl Grey [] Tangerine Ginger []		
	Jasmine [] Peppermint Sage []		
	Peppermint [] Chamomile Medley []		
	Jade Cloud [] Blueberry Hibiscus []		

PASTRIES

Pastries are provided by West Town Bakery. Bagels are provided by The Bagelers, Inc. Some varieties are subject to seasonal availability. More expansive pastry varieties and descriptions available on request.

Variety	Price	Quantity	Total Billed <i>(completed by staff)</i>
Donuts	\$2.50	Vanilla Glazed [] Chocolate Glazed [] Double Chocolate []	
Pecan Sticky Buns, Cinnamon Rolls (packs of 4)	\$8.00	Buns [] Rolls []	
Croissants and Danish	\$2.50	Plain [] Au Chocolat [] Bear Claw []	
Scones	\$2.50	Sweet [] Seasonal [] Trail Mix []	
Cookies	\$2.00	Chocolate Chip [] Peanut Butter [] Snickerdoodle [] Oatmeal []	
Muffins	\$2.50	Blueberry [] Lemon Poppyseed [] Banana Walnut [] Chocolate Chip []	

Bagels	\$2.00	Assorted [] Plain [] Wheat [] Sea Salt [] Poppy [] Sesame [] Everything [] Cinnamon Raisin []	
Cream Cheese and Spreads <i>One per bagel included</i>	25¢/extra	Assorted [] Plain [] Chive [] Strawberry [] Butter [] Grape Jelly [] Strawberry Jam []	

<i>For Internal Use Only</i>	MANAGER CONTACTED []	BAKERY CONTACTED []
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ASSORTED SNACKS

Some varieties subject to availability.

Variety	Price	Quantity	Total Billed <i>(completed by staff)</i>
Fruit	\$1	Apples [] Oranges []	
Dirty Chips, assorted	\$1		
Cliff Bars, assorted	\$2		
Kind Bars, assorted	\$2		
Walker's Shortbread	\$5/box 50¢ ea.		
Chocolove Chocolate Bars	\$2	Dark Chocolate [] Milk Chocolate [] Cherry and Almond [] Orange Peel [] Raspberry [] Toffee and Almond []	

JUICES AND SODAS

Some varieties subject to availability; substitutions made as necessary. Return unopened bottles and cans at no charge.

Variety	Price	Quantity (by variety)	Returned	Total Billed <i>(completed by staff)</i>
R.W. Knudsen Juice	\$1.50	Assorted [] Apple [] Morning Blend [] Veggie [] Cranberry []		
Uncle Matt's Organic OJ	\$2.50			
LaCroix Sparkling Water	\$1	Assorted [] Plain [] Peach-Pear [] Grapefruit [] Lime [] Passionfruit [] Coconut [] CranRaspberry []		
San Pellegrino	\$1.50	Assorted [] Sparkling Mineral [] Aranciata [] Arianciata Rossa [] Pampelmo [] Limonata []		
Virgil's Soda	\$2	Assorted [] Root Beer [] Black Cherry [] Diet Root Beer [] Cream Soda []		
Reed's Ginger Soda	\$2	Extra [] Premium []		
Maine Root Soda	\$2	Assorted [] Root Beer [] Ginger Brew [] Sarsaparilla []		
Tea's Tea	\$2	Rose [] Mint [] Green & White [] Lemongrass [] Jasmine [] Golden Oolong []		
Topo Chico Mineral Water	\$2			
Natural Brew Soda	\$2	Ginger [] Root Beer [] Cream Soda []		
Marz CBD Elixir	\$3.75			
Izze	\$2	Assorted [] Blackberry [] Pomegranate [] Peach [] Clementine [] Grapefruit []		
Honest Teas	\$2.00	Assorted [] Black Forest Berry [] Moroccan Mint [] Dragon Green [] Lemon Tulsi [] Mango White [] Peach Oolong [] Assam Black []		
Blue Sky Sodas	\$1	Assorted [] Cola [] Diet Cola [] Lemon Lime [] Cherry Vanilla [] Wild Raspberry [] Orange Cream [] Dr. Becker [] Cream Soda [] Grape []		

SPECIAL ITEMS/ADDITIONAL COMMENTS

Requests for off-menu items or special instructions can be listed below.

GRAND TOTAL

Thank you again for your order. You will be invoiced for the total of this order in the first week of the next month, unless otherwise arranged. Please note that we are not affiliated with the University's electronic interdepartmental payment system. All payments must be made by cash or check within 30 days of invoicing. **All checks MUST be made payable to "The Divinity School Coffee Shop," not "Grounds of Being."** *Incorrectly addressed checks will be returned.*